



Laboratory Safety Committee
Meeting Minutes
May 8, 2025
STK 119B/C

Attendance (in person):

Member	Department	Pres.	Abs.	Member	Department	Pres.	Abs.
Doug Aaron	MABE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	John Kobza	ISE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Allen	TCE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mariano Labrador	BCMB	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Pamela Andrews	KRSS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bryan Lord	Facilities	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Chris Baker	EHS (LSS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Grace Loy	IAMM	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Blum	CAS	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Elysia Mann	Art (2D)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
James Cantu	EHS (OHSS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bob Martin	EECS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Carolina D. Carter	EHS (LSS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kristen Massey	ORIED	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Christine Cheney	Physics & Astronomy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Larry McKay	Vice-Chair: CAS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Katie Condon	EHS (IWS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Natalie Metzger	EHS (LSS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matthew Cooper	Psychology	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sarah Mobley	Chair: CEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Steve Crouch	UTIA Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Katie Morgan	Nursing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Paul Dalhaimer	CBE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Chris Morris	IAMM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ampofo Darko	Chem	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Scott Moser	EHS (LSS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brad Day	ORIED	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Allan Patchen	EPS	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Emily Deem	EHS (LSS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Brian Payne	EHS (AD)	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mark Denavit	CEE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jacob Payne	UTIA Safety	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Taylor Do	EHS (LSS)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Brian Ranger	EHS (Director)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bill Dunne	TCE	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Michael Ratliff	NucEng.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gerald Egeland	MSE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Darcy Rathjen	OREID	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jennifer Ferris/ Melissa Weaver	GSM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Tim Rials	UTIA	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Jason Fogarty	Theatre	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Anujit Sarkar	Nursing	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Billy Garner	EHS (LSS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Ryan Setzer/ Alisun Smith-Byrant	EHS (IWS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Adrian Gonzalez	CEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Marsha Smith	EHS (Rad)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Linda Hamilton	EHS (LSS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Timothy Sparer	Microbio	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Terry Hazen	CEE/EPS/Micro	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Daniel Thomas	EHS (LSS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sally Horn	Geography	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Bailey Tutor	EHS (IWS)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Randy Huelsman	Facilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Joseph Williams	EEB	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anneke Janzen	Anthropology	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ling Zhao	Nutrition	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jennifer Kirkpatrick	Art (3D)	<input type="checkbox"/>	<input checked="" type="checkbox"/>				

Other Guests:	Department	Pres.	Abs.
Wayne Parsons	Facilities Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Matt Motsko	Facilities Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Agenda:

- i. Opening Welcome!
- ii. Approval of Minutes
- iii. Safety Culture Minute
- iv. Committee Reports
 - a. Lab Safety Culture Awards (Carter)
 - b. Institutional Biosafety Committee (Deem)
- v. Special Topic Workshop
 - a. Facilities Services Discussion
- vi. Incidents/Concerns
 - a. Woodchip/dust in left eye
 - b. Laceration of middle finger
- vii. Summer Break Projects
 - a. 2:1 LSA meetings
 - b. Process Evaluation Notes
 - c. New Commissioning Procedures
- viii. Update on Unpaid Undergrad Lab Incident procedures (Hamilton)
- ix. LSS updates (Hamilton)
- x. Items from the floor?
 - a. Experience Provider Report Out
- xi. Next meeting August 14th, 2025, TCE Safety Inservice Day- Schedule Forthcoming

Attachments and References:

- Agenda
- April LSC Meeting Minutes

Topic Summaries:**I. Introductions/Opening**

The LSC Chair, Dr. Sarah Mobley, opened the meeting at 1:32pm.

II. Approve Minutes from Last Meeting (April 10, 2025)

The minutes from 4/10/2025 were approved as written with 4 abstentions.

III. Safety Culture Minute

Sarah Mobley recognized Emily Deem and Linda Hamilton for their initiative in meeting with all IBC members for a discussion of IBC function. This program will be replicated for the LSC. Sarah also

recognized Larry McKay for the work on the field guide for safety and Adrian Gonzalez for presenting on the importance of Safety (Culture) Minutes in research groups.

IV. Committee Reports

Lab Safety Culture Awards – Carolina Carter announced that the subcommittee is now accepting submissions for Quarter 2, where the topic is Spring Cleaning. The Quarter 1 award has been issued. Submissions for Quarter 2 are due by June 9.

Institutional Biosafety Committee – Emily Deem reported that Dr. Joseph Jackson from the Graduate School of Medicine is now serving as the Vice-Chair of the IBC.

V. Incidents/Concerns

Alisun Smith-Bryant reported on two incidents. The first incident was regarding a power tool that resulted in wood dust irritating the eye of the user. The individual was wearing glasses. The second incident involved a laceration to the finger while using a carving tool. The associated group is looking into obtaining Kevlar gloves.

VI. Summer Break Projects

Linda Hamilton and Sarah Mobley are planning to meet with all LSAs to discuss LSA and LSC function. The LSAs are asked during the summer to evaluate processes that they engage in that may need improvement. The new onboarding for Research Operations Commissioning will hopefully be rolled out during the summer and fall.

Linda introduced a high-level overview of the new commissioning process. The process begins with interviewing candidates and follows through a commissioning timeline. Process changes include the introduction of a pre-commissioning consultation form, rewriting the Research Operations Commissioning document, and editing the lab commissioning checklist. Spaces that do not obviously fall under the title of “lab” are still under question of purview. A clearer definition of “lab” is needed along with the guidance of if these spaces, that may not be “labs”, still need signage in case of emergency for hazard communication.

VII. Special Topics Workshop – Facilities Discussion

Guests Matt Motsko and Wayne Parsons from Facilities Services joined Randy Huelsman and the LSC for a roundtable discussion on touchpoints between Facilities and research groups. Topics such as janitorial access, PPE training, work requests, communication, and room signage were explored for how the impacted groups can serve each other better. Research groups are encouraged to speak up about janitorial schedules and access if they do not fit their needs. In addition, work requests are encouraged to contain as much detail as possible (given character limits) and include pictures if possible. The main area of improvement was communication. Signage will be revisited at a later time, but it is a very important mechanism of communication between labs/spaces and Facilities.

VIII. Old Business

Linda provided an update on the incident that precipitated a conversation about incident response procedures for students (non-employees) on campus relating to medical treatment. Dr. Rebecca Morgan, Medical Director of the Student Health Center, is drafting guidance for assisting students who are injured in the process of doing research.

IX. LSS Updates

Brian Ranger introduced the reorganization of EHS, effective July 1. EHS is introducing Associate and Assistant Director positions to oversee larger groups of the department. The impact to groups within the LSC should be minimal for day-to-day operations, but some points of contact and program interaction may change. Notably, Linda Hamilton will be overseeing a group focused on program effectiveness, which will help identify gaps in communication and outreach. Marsha Smith will oversee a combined LSS and Rad Safety group that will be focused on research and academic safety.

X. Next Meeting

In lieu of a formal LSC meeting, all members are invited to participate in the TCE Safety Inservice Day on August 14, 2025. Schedule is to be determined. Sarah Mobley was congratulated on her first year of Chair of the LSC.

[Meeting Adjourned at 2:48pm]