Environmental Compliance Team (ECT)
Meeting Minutes
March 22, 2017

Members in Attendance:
April Case          Preston Jacobsen
Bob Caudill         Jacob Payne
Steve Crouch        Jay Price
Randy Hamilton      Mark Smith

I. Minutes From Last Meeting – Minutes from the last (November 2, 2016) meeting were included in the handouts for review.

II. Annual Report – The handouts contained the 2016 annual report. This document was formatted similar to the annual report from past years and contained good summaries/metrics for the following programs: Sustainability, Recycling and Storm Water.

III. Committee Membership- Membership in this committee was reviewed with no suggestions for additional representation. It was noted that two individuals (Susan Fiscor and Chuck Payne) have left the university.

IV. Greenhouse Gas Report - Terry Ledford submitted the greenhouse gas report for campus last year. Overall there was a reduction 4,000 tons of carbon dioxide due primarily to the steam plant switching from coal to natural gas.

V. EHS New Staff – Mike Rotella will be starting April 3 as the Senior Environmental Coordinator for EHS. He replaces Steve Crouch.

VI. Asbestos Inspector – EHS will be getting several staff members trained as asbestos inspectors. It was recommended that these individuals take the state exam to be certified.

VII. TDEC Hazardous Waste Inspection – A representative from the TN Department of Environment and Conservation (TDEC), Division of Solid Waste Management, performed an inspection of the UTIA program last summer. A penalty was received this winter and will be paid.
VIII. **SPCC** – Mark will follow up on the plan status with EnSafe.

IX. **Storm Water Training – Steam Plant** – Mark will schedule the annual storm water training for the steam plant.

X. **Chemical Inventory** – EHS is currently looking at several programs to manage the chemical inventory, including Archibus, Bioraft, Chimera, Chemtracker and others. A decision will be made soon.

XI. **Reports**

a. **Hazardous Waste Report** – Steve Crouch completed and submitted the annual report to TDEC in February of this year.

b. **EPCRA** – April submitted the EPCRA report in February as well for the Knoxville campus.

XII. **2017 Meeting Schedule** – Tentative plans call for the ECT to meet quarterly during calendar year 2017.

XIII. **Storm Water Permit** – UTK received a new storm water permit within the past month, which will be good until 2021.