

Environmental Compliance Team (ECT)
Meeting Minutes
March 22, 2017

Members in Attendance:

April Case	Preston Jacobsen
Bob Caudill	Jacob Payne
Steve Crouch	Jay Price
Randy Hamilton	Mark Smith

- I. **Minutes From Last Meeting** – Minutes from the last (November 2, 2016) meeting were included in the handouts for review.
- II. **Annual Report** –The handouts contained the 2016 annual report. This document was formatted similar to the annual report from past years and contained good summaries/metrics for the following programs: Sustainability, Recycling and Storm Water.
- III. **Committee Membership-** Membership in this committee was reviewed with no suggestions for additional representation. It was noted that two individuals (Susan Fiscor and Chuck Payne) have left the university.
- IV. **Greenhouse Gas Report** -Terry Ledford submitted the gashouse gas report for campus last year. Overall there was a reduction 4,000 tons of carbon dioxide due primarily to the steam plant switching from coal to natural gas.
- V. **EHS New Staff** – Mike Rotella will be starting April 3 as the Senior Environmental Coordinator for EHS. He replaces Steve Crouch.
- VI. **Asbestos Inspector** – EHS will be getting several staff members trained as asbestos inspectors. It was recommended that these individuals take the state exam to be certified.
- VII. **TDEC Hazardous Waste Inspection** – A representative from the TN Department of Environment and Conservation (TDEC), Division of Solid Waste Management, performed an inspection of the UTIA program last summer. A penalty was received this winter and will be paid.

- VIII. **SPCC** – Mark will follow up on the plan status with EnSafe.
- IX. **Storm Water Training – Steam Plant** – Mark will schedule the annual storm water training for the steam plant.
- X. **Chemical Inventory** – EHS is currently looking at several programs to manage the chemical inventory, including Archibus, Bioraft, Chimera, Chemtracker and others. A decision will be made soon.
- XI. Reports**
- a. Hazardous Waste Report – Steve Crouch completed and submitted the annual report to TDEC in February of this year.
 - b. EPCRA – April submitted the EPCRA report in February as well for the Knoxville campus.
- XII. **2017 Meeting Schedule** – Tentative plans call for the ECT to meet quarterly during calendar year 2017.
- XIII. **Storm Water Permit** – UTK received a new storm water permit within the past month, which will be good until 2021.