

Safety Committee Minutes November 16, 2017

Members in Attendance:

Chris Boake – College of Arts and Science
Clayton Frazier – Experince Learning
Dan Guffey – Human Resources
Pam Jeffreys- Risk Management
Dave Irvin – Facilities Services
Tykeara Mins -Emergency Management
Robert Nobles – Office of Research and Engagement
Emily Simerly – UT Police
Mark Smith – Environmental Health and Safety
Jack Stalling – Parking and Transit
Scott Zurcher- Athletics
David White - UTIA

- I. **Minutes** – Minutes from the previous meeting were included in the handouts and approved by members in attendance.

- II. **Firestopping Survey** - Environmental Health and Safety recently completed a firestopping survey based on a sample of buildings on campus. This review was done for the compliance program. Results will be sent to Facilities Services. In general, there were more findings in older buildings as opposed to newer structures.

- III. **Environmental Compliance Team Meeting Minutes and Update**– The handouts contained minutes from the most recent Environmental Compliance Team. A question was posed about recycling food waste. It was noted that UTK received several awards in the areas of stormwater, recycling and sustainability.

- IV. **Lab Safety Committee (LSC) Minutes and Update** - The handouts contained minutes from the most recent LSC meeting. Topic from the minutes that were discussed included lab coats, the need for additional EHS staff to support various programs (non-research), gap analysis and establishing priorities.

- V. **Kidde Fire Extinguisher Recall** – This company is recalling nearly 38 million portable fire extinguishers that were manufactured during the past 30 years. The University purchased several thousand Kidde extinguishers approximately six years ago. EHS is currently checking on the models that are being recalled vs. our current stock.

- VI. **Smoking Policy** - The TN legislature passed a bill earlier this year that permits higher education to become smoke-free, although this is an option and not required. A committee is evaluating this concept and intends to make a proposal to the chancellor by mid-December.

- VII. **Employee Accident Statistics** – The handouts contained a summary that was prepared by April Case with EHS of employee accidents for the first 9 months of calendar year 2017. The number of OSHA recordable accidents is up as compared to 2016, although the amount of lost time due to accidents is down. Slip and fall accidents was the major type of accident.

- VIII. **Meeting Schedule for 2018** – This Safety Committee will meet quarterly next year. *Mark will develop a schedule*