

## **Safety Committee Meeting Minutes August 17, 2017**

### **Members in Attendance:**

Chris Boake – College of Arts and Science  
April Case – Environmental Health and Safety  
Brian Gard – Emergency Management  
Dave Irvin – Facilities Services  
Laura Lucas – Parking  
Robert Nobles – Office of Research and Engagement  
Emily Simerly – UT Police  
Mark Smith – Environmental Health and Safety  
Scott Zurcher- Athletics

- I. **Minutes** – Minutes from the previous meeting were included in the handouts and approved by members in attendance.
- II. **Heat Stress Survey** – The handouts contained a summary of a heat stress survey that was conducted by April Case and Keith Price. Additional surveys of heat stress are planned by EHS for the campus. This subject, plus the next four topics were included on the agenda to illustrate the scope of work performed by EHS.
- III. **Electrical Safety Survey** – The handouts contained results of an electrical safety survey that was performed by EHS this past spring. April Case explain the review, which covered topics from the compliance assessment.
- IV. **Forklift and Aerial Life Safety Survey** – The handouts contained a survey of aerial lifts and forklifts on campus. EHS is working with departments to complete compliance topics (example training) associated with this survey.
- V. **Hazardous Waste Update** – The handouts contained a summary of hazardous waste activities on campus. One particularly hazardous substance (methyl nitrate) was removed from campus by the bomb squad. More than 450 unlabeled chemical containers were identified and managed as part of the hazardous waste program.
- VI. **General Safety Update** – This handout covered several topics, many of which are related to the compliance program. Subject included in this handout include ladder and fall prevention emphasis program, enhanced confined space program, silica program management, indoor air quality projects and the four topics listed above in these minutes.

- VII. **Employee Accident Statistics** – The handouts contained a summary of employee accidents for the first seven months of the year. The amount of lost time due to accidents is lower this year. The top five accidents were illustrated in the handouts.
- VIII. **Mold at Conference Center Building** – Extensive mold growth was discovered on the lower level of the Conference Center Building last month. Occupants of that floor have been relocated and a major mold remediation project will be necessary to address the situation.
- IX. **Occupational Health Program** – Currently there is no formal occupational health program for UTK employees. A meeting will be held next month to review this subject.
- X. **Safety Fest**-This annual event will be held September 11-15 in Oak Ridge. It's an opportunity to receive free safety training. Several EHS staff are presenting this year. Information on Safety Fest can be found online.
- XI. **TN Department of Environment and Conservation (TDEC) Hazardous Waste Inspection** – TDEC conducted a review of hazardous waste activities in early-July of this year. Findings were consistent with past years. EHS has communicated the results to the responsible individuals and will follow up with site visits to labs to insure findings are corrected. The TDEC representative is due back the week of September 11-15.
- XII. **EHS Staffing** - EHS is in the process of filling a safety specialist position. A new laboratory safety specialist position was created earlier this summer and is being advertised.