

Appendix B

University of Tennessee, Knoxville Intent to Ship Chemicals Form

Please complete form, attach SDS and send to:

EHS (Fax #: 865-974-0094; Phone #: 865-974-5084; e-mail: safety@utk.edu)

Name: _____ Date: _____

Department: _____

Building: _____ Room #: _____

Principal Investigator: _____

Phone #: _____ E-mail: _____

Fed-Ex Account #: _____ Departmental (E) or Grant (R) #: _____

How many chemicals are being shipped? _____

When do chemicals need to be shipped (***please allow 5 working days lead time***): _____

Destination Information

Responsible Receiving Individual: _____

Destination Name: Company/University/Research Affiliate: _____

Department, Building and Room # (if applicable): _____

Address (Number, street, city, state, zip code): _____

Receiver phone: _____

Material Information

Chemical # 1

Chemical name: _____

Total mass/volume of each container or vial (mg, g, kg, mL, L): _____

Total number of Containers or vials: _____

Type of container or vial (please circle one): Glass Plastic Metal

Physical state (please circle one): Solid Liquid Gas

If you have more than one chemical, please use additional form. Please don't forget to attach SDS for each chemical.

Chemical # 2:

Chemical name: _____

Total mass/volume of each container or vial (mg, g, kg, mL, L): _____

Total number of Containers or vials: _____

Type of container or vial (please circle one): Glass Plastic Metal

Physical state (please circle one): Solid Liquid Gas

Chemical # 3:

Chemical name: _____

Total mass/volume of each container or vial (mg, g, kg, mL, L): _____

Total number of Containers or vials: _____

Type of container or vial (please circle one): Glass Plastic Metal

Physical state (please circle one): Solid Liquid Gas

Chemical # 4:

Chemical name: _____

Total mass/volume of each container or vial (mg, g, kg, mL, L): _____

Total number of Containers or vials: _____

Type of container or vial (please circle one): Glass Plastic Metal

Physical state (please circle one): Solid Liquid Gas

Chemical # 5:

Chemical name: _____

Total mass/volume of each container or vial (mg, g, kg, mL, L): _____

Total number of Containers or vials: _____

Type of container or vial (please circle one): Glass Plastic Metal

Physical state (please circle one): Solid Liquid Gas