

Appendix A

OSHA Self-Checklist for Inspecting Machine Guards

Requirements for All Safeguards	Yes or No. If No, explain how issue can be resolved
Do the safeguards provided meet the minimum OSHA requirements?	
Do the safeguards prevent workers' hands, arms, and other body parts from making contact with dangerous moving parts?	
Are the safeguards firmly secured and not easily removable?	
Do the safeguards ensure that no objects will fall into the moving parts?	
Do the safeguards permit safe, comfortable, and relatively easy operation of the machine?	
Can the machine be oiled without removing the safeguard?	
Is there a system for shutting down the machinery and locking/tagging out before safeguards are removed?	
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Mechanical Hazards: The Point of Operation	Yes or No. If No, explain how issue can be resolved
Is there a point-of-operation safeguard provided for the machine?	
Does it keep the operator's hands, fingers, body out of the danger area?	
Is there evidence that the safeguards have been tampered with or removed?	
Could changes be made on the machine to eliminate the point-of-operation hazard entirely?	
Mechanical Hazards: Power Transmission Apparatus	Yes or No. If No, explain how issue can be resolved
Are there any unguarded gears, sprockets, pulleys, or flywheels on the apparatus?	
Are there any exposed belts or chain drives?	
Are there any exposed set screws, key ways, collars, etc.?	
Are starting and stopping controls within easy reach of the operator?	
If there is more than one operator, are separate controls provided?	

Mechanical Hazards: Other Moving Parts:	Yes or No. If No, explain how issue can be resolved
Are safeguards provided for all hazardous moving parts of the machine, including auxiliary parts?	
Non-Mechanical Hazards:	Yes or No. If No, explain how issue can be resolved
Have appropriate measures been taken to safeguard workers against noise hazards?	
Have special guards, enclosures, or personal protective equipment been provided, where necessary to protect workers from exposure to harmful substances used in machine operation?	
Electrical Hazards	Yes or No. If No, explain how issue can be resolved
Is the machine installed in accordance with National Fire Protection Association and National Electrical Code requirements?	
Are there loose conduit fittings?	
Is the machine properly grounded?	
Is the power supply correctly fused and protected?	
Do workers occasionally receive minor shocks while operating any of the machines?	