

**Lab Safety Committee (LSC)**  
**Meeting Minutes**  
**January 23, 2017**

**Members Present:**

- |  |                                     |
|--|-------------------------------------|
| 1. John Bartmess – Chemistry             | 13. Greg Jones – Material Science   |
| 2. Chris Boake – Arts and Science        | 14. Pam Koontz – EHS                |
| 3. Christine Cheney – Physics            | 15. Philip Li – Geography           |
| 4. Lori Cole - UTIA                      | <b>16.</b> Scott Moser - EHS        |
| 5. Matthew Cooper – Psychology           | 17. Jacob Payne – UTIA              |
| 6. Steve Crouch - UTIA                   | 18. Brian Ranger- Biosafety         |
| 7. Paul Dalhaimer – Chemical Engineering | 19. Darcy Rathjen – JIAM            |
| 8. Scott Emert – Nuclear Engineering     | 20. John Salasin – GSS              |
| 9. Gong Gu- Electrical Engineering       | 21. Mark Smith – EHS                |
| 10. Linda Hamilton – Biosafety           | 22. Marsha Smith – Radiation Safety |
| 11. Mark Wagner– Facilities Services     | 23. David White - UTIA              |
| 12. Lee Jantz - Anthropology             | 24. Ling Zhao - Nutrition           |

**Members Absent**

1. Sally Brogden – Art
2. Bill Dunne – College of Engineering
3. Chris Fedo – Geology
4. Terry Hazen – Civil and Env. Eng
5. Butch Irick – MABE
6. Mariano Labrador – BCMB
7. **Rosie Metallo – Plant Sci – Grad Student**
8. Robert Nobles- Office of Research
9. Susan McMillian – Theatre

- I. **Approval of Minutes** – Minutes from the previous meeting (November 21, 2016) were approved by members in attendance.
- II. **Welcome New Members and Introduction** – Gong Go and Lori Cole were welcomed to the committee as new members.
- III. **New UTIA Safety Officers** – Steve Crouch was introduced as the new safety officer for the UT Institute for Agriculture.
- IV. **After-hours Lab Work- Follow up** – The handouts contained a section from the campus Lab Safety Manual that addresses working alone in labs. *Mark will send the URL for the manual to the LSC and disseminate to department heads that have labs.*

- V. **Cintas Lab Coat Program** – This subject is still being reviewed with respect to cost.
- VI. **Chemical Hygiene Officers, New Program Initiatives** – The handouts contained an outline for a formalized program for department safety contacts/chemical hygiene officers. There appears to be significant variations in the titles that department use to designate these individuals. *Mark will conduct a survey of LSC members regarding safety titles.* This topic will be brought back to the next meeting.
- VII. **Lab Security Guide** – This was a separate handout that was circulated during the meeting. *Mark will conduct a vote, via email, for this draft.* Following approval this guide will be disseminated.
- VIII. **Reproductive Health Guide** – This guide was developed by EHS, Biosafety and Radiation Safety. A list of biological agent will be added to the document and the list of chemical agents will be made searchable. *After these changes are made it will be disseminated to affected departments on campus.*
- IX. **Bioraft** – The university is currently reviewing Bioraft, which is an electronic lab safety management program. Elements of the software include the basic platform, inspections, training and equipment management. Cost estimates are being developed.
- X. **Chemical Inventory** – The annual chemical inventory started January 17 with the deadline for submission being March 1. The university will use the same software and reporting process as previous years. EHS is however evaluating vendors for a new inventory program.
- XI. **Eyewash and Safety Shower Deficiencies** – EHS has collected a list of locations on campus that lack an eyewash/safety shower. *This list will be submitted as a capital project.*
- XII. **Surplus Decontamination Form** -Warehousing requires that lab equipment being sent to surplus have certification of being decontaminated. *Mark will send the LSC a link to the surplus property decontamination form. In addition, Mark will have this information communicated as part of the annual Spring Cleanup.*
- XIII. **AED Training** – CPR and AED training is available through an American Heart Association instructor. EHS has a contract with this individual. *Mark will send the LSC a list of upcoming CPR/AED classes.* A fee is required for attendance.
- XIV. **Powdered Surgical and Examination Gloves** – The FDA banned the use of these gloves, effective January 17. This only applies to healthcare and the Vet School. *Mark will forward information to the LSC on this subject that was prepared by Brian Ranger.*