

Safety Committee
Meeting Agenda
August 29, 2016

Members in Attendance

Brad Walker
Pam Jeffreys
Jennifer Lane
Robert Nobles
Jillian Pacino

Mike Raabe
Dan Trentham
Bill Dunne
April Case

- I. Approval of Minutes - Minutes were approved
- II. 2016 Employee Accident Statistics – EHS presented a report summarizing the OSHA reportable statistics from 1/1/2016-7/31/2016. The total number of reportable accidents so far this year is 53 injuries and the total lost work days is 215 days. Accident reporting and investigation were discussed. Currently, Facilities Services is working on a mechanism through Archibus to collect accident investigation data for their employees, to assist them in determining the root cause of accidents.
- III. Lab Safety Committee Meeting Minutes: Some of the minutes were missing from the version given to the Safety Committee. Bill Dunne shared that he was recently voted Lab Safety Committee chair. The Lab Closeout procedures have recently been approved and will be utilized during the Strong Hall moves. Cintas is providing a lunch and learn on Wednesday, September 30th on a lab coat laundry service. There is currently a campaign to ban fabric chairs in labs. The College of Engineering has a meeting on September 6th to discuss the four recent near misses in the College of Engineering.
- IV. Environmental Compliance Team (ECT) Minutes: The minutes were presented to the Safety Committee. No new news.
- V. Risk Management Update: Pam Jeffries is working on revising the campus Incident Report form, which covers all incidents on campus except for auto accidents. Risk Management is in the process of rolling out new procedures and training for the new Incident Report form, which will be a fillable, interactive form. There is also a new property claims form in the works. Pam also shared information concerning the property claims insurance and the general liabilities insurance.

- VI. Alternative Vehicles: The Parking and Transit Safety Committee approved a newly revised Alternative Vehicle Safety policy, which went into effect on July 1, 2016. Parking Services is communicating the policy changes and requirements to campus. EHS is offering classroom and on-line training, which is required for anyone who operates an alternative vehicle on campus. All alternative vehicles must be registered through Parking Services and all new alternative vehicles must be purchased through Fleet Management. A copy of the policy may be found both on the Parking Services and the EHS web-sites.

- VII. 15 Passenger Vans: There is still a ban on the purchase of fifteen passenger vans on campus. There was some discussion on whether some departments were still able to purchase 15 passenger vehicles, despite the ban.

- VIII. Open Safety Positions: Currently, there are two open safety positions. EHS has a Sr. Safety Specialist position open and the UTIA Safety Officer position (Susan Fiscor's previous position) is currently open. Both jobs are still posted on the UT Human Resources Taleo system.