

Lab Safety Committee

Meeting Minutes

May 16, 2016

Attendees	Matt Cooper	Terry Hazen
Derek Bailey	Bill Dunne	Pam Koontz
John Bartmess	Chris Fedo	Scott Moser
Chris Boake	Henri Grissimo-Mayer	Robert Nobles
Christine Cheney	Linda Hamilton	Brian Ranger

- I. **Approval of Minutes** – Minutes from the previous meeting (April 18, 2016) were approved by members in attendance. These minutes will be posted on EHS website.

- II. **OSHA PPE Hazard Assessment** – Biosafety, EHS, and Radiation Safety have agreed to a unified approach for all labs using the laboratory chemical hygiene plan as the mechanism for implementation. The PPE assessment will be a focused effort for the upcoming year as part of the lab inspection process. The need for PPE assessment and training (HAZWOPER, etc.) for off-site work was discussed. The Off Campus Work Guide GS 85 (<http://ehs.utk.edu/safety%20manual/smpdf/Offsite%20Safety%201%200.pdf>) Appendix A - Offsite Safety Checklist addresses the PPE assessment and training.
Action Item: A list of affected PIs (CEE, Microbiology, EPS, etc.) that conduct offsite research will be put together to ensure they are made aware of the PPE assessment.

- III. **Lab Closeout Process** – The lab closeout procedure, particularly labs vacated during the JIAM move, was discussed. A more systematic approach is needed to disseminate information about the closeout procedure. The building administrators (SERF – Associate Deans, JIAM – Building Manager) were discussed as contacts to push the closeouts in their assigned buildings.
Action Item: The closeouts for labs moved to JIAM need to move forward.

- IV. **Chemical Inventory Participation** – Pam Koontz provided an update on overall chemical inventory participation.
- V. **Eyewash Testing** – Derek Bailey updated the committee on the eyewashes located in building hallways. Eyewashes have been modified to accommodate ease of testing. Building facilities maintenance will conduct the testing of the hallway eyewashes in their respective buildings on a quarterly basis where there are no drains. The use of the ANSI eyewash standard as the university guideline was discussed.

Action Item - Dr. Bartmess requested drench hoses in Dabney-Buehler be replaced with hands-free eyewashes.

- VI. **UTIA Representatives** – Recent changes in UTIA representation was discussed. Jacob Payne will be interim UTIA representative.
- VII. **JIAM Gas Sensors** – This subject was tabled until the next meeting.
- VIII. **Election of Vice-chair** – Dr. Bill Dunne was elected for another term as committee Vice-chair.
- IX. **Other Business** – Training requirements for incoming lab personnel for summer programs (REU students, etc.) was discussed.
- Action Item – Email reminder from Mark Smith to Associate Deans discussing the training needs for summer lab personnel.*
- X. **Next Meeting** – The next LSC meeting will be Monday, July 11, from 1:30 to 3:00 p.m.
- Action Item – Mark will find a location and notify LSC members. Mark will schedule upcoming 2016-2017 LSC meetings.*

