

Lab Safety Committee
Meeting Minutes
April 18, 2016

Attendees

Derek Bailey	Susan Fiscor	Pam Koontz
John Bartmess	Henri Grissimo-Mayer	Rober Nobles
Chris Boake	Scott Moser	Jacob Payne
Paul Dalhaimer	Linda Hamilton	Brian Ranger
Bill Dunne	Terry Hazen	Darcy Rathjen
Chris Fedo	Lee Jantz	Mark Smith
	Greg Jones	Ling Zhao

- I. **Chief Lane** – Troy Lane was introduced to the group. He was appointed as Associated Vice Chancellor for Public Safety earlier this year. The committee’s mission and purview were discussed along with security issues (access control).
- II. **Approval of Minutes** – Minutes from the previous meeting were approved by members in attendance. These minutes will be posted on the EHS website.
- III. **Chemical Inventory Wrap-up**- The status of the annual request for chemical inventories was discussed. The due date was March 1. A few individuals have not submitted inventories.
- IV. **OSHA PPE Hazard Assessment and Training Certification Requirements** – EHS, Biosafety and Radiation Safety all have requirements for use of personal protective equipment. A comprehensive systematic approach has not been taken in labs to complete this effort.
Action Item: Mark will arrange a meeting with EHS, Biosafety and Radiation Safety to develop a plan.
- V. **Food and Drinks in the Labs, Provisions for Break Rooms** – New or available space for research and teaching is limited. Older science buildings on campus were not designed to accommodate break rooms. New and renovated science building are however being designed for these uses. The consensus appears to be that with time this issue will be resolved with renovations and new construction.
- VI. **APLU Lab Safety Culture** – The APLU recently released their list of 20 recommendations to improve safety culture. The chancellor and his cabinet will review this document.

- VII. **JIAM Hazardous Gas Detectors** – There are several oxygen sensors/alarms in the new JIAM building that activated (false alarm) in the past few weeks. Additional alarms, for toxic and highly flammable gases, are planned for the next phase of construction. Having a plan (procedure) for activation of these alarms will be necessary.
Action Item: Mark has started developing a procedure and a meeting with planned with EHS and Darcy Rathjen to work on this subject.
- VIII. **Lab Closeout Process** – A decision has been made regarding final sign-off for labs that has been vacated. It has been a challenge to complete this process thus far for spaces on campus that were vacated as part of the JIAM move.
Action Item: Pam Koontz, Scott Moser and Derek Bailey will coordinate efforts to close-out labs that were vacated earlier this year.
- IX. **Eyewash Testing** - This subject was tabled until the next meeting.
- X. **Election of Vice-chair** –The current vice-chair’s term expires this year. The election will be taken up at the May Lab Safety Committee meeting.
- XI. **Student Representative on the Lab Safety Committee** - It was recently noted that the committee bylaws include provisions for two graduate students representatives.
Action Item: Mark will contact the Graduate Student Council in August or September to obtain two students for the LSC.
- XII. **Safety Awards** – Robert Nobles indicated an awards ceremony has been scheduled for next week to celebrate exemplary safety culture.
- XIII. **Next Meeting** – The next LSC meeting will be Monday, May 16, from 1:30 to 3:00 p.m.
Action Item: Mark will find a location and notify LSC members
- XIV. **Future Meetings** – A meeting of the LSC will be held during the summer, but has not been scheduled.
Action Item: Mark will schedule meetings for the third Monday of the month from 1:30 until 3:00 p.m. for the next school year.