

Laboratory Safety Committee

Meeting Minutes

March 21, 2016

Members in Attendance: Chris Boake, Brian Ranger Terry Hazen, Linda Hamilton, Robert Nobles, Paul Dalhaimer Greg Jones, Pam Koontz, Scott Moser, Matthew Cooper, Bill Dunne, James Cantu, Henri Grissino-Mayer, Marsha Smith and Ling Zhao

Absent: John Bartmess, Derek Bailey, Chris Fedo, Susan Fiscor, Lee Jantz, Larry Miller, Steve Oliver, Butch Irick, Jacob Payne

1. **Minutes** – Minutes were approved with one abstention by members in attendance and with one change. Item number 7 should read “lab hazard summary” and not “emergency response plan.”
2. **Lab Safety Guide** – The handouts contained a two-page guide that summarizes key topics for review by EHS during a lab inspection. This file is posted on the EHS website and distributed before lab inspections.
3. **Chemical Inventory** – Pam reported on the status of this program. A small number of labs have not submitted their chemical inventories. A spreadsheet was sent to Bill Dunne and Chris Boake with the results today.
4. **APLU Lab Safety Culture Update** - There was considerable discussion of this topic by the committee. Having top level support is important. Many of the 20 recommendations are best implemented by a committee with ‘buy-in’ from the chancellor and others such as the vice chancellors for Finance and Administration, Research and Engagement and the Provost’s office. It was felt that the committee should wait until APLU releases the proposal before moving forward.
5. **JIAM Move** – Overall the move to the new JIAM building is going well from an EHS perspective. A question was posed about who has ultimate responsibility for final lab closeout.
Action item: Mark will coordinate a meeting between Facilities Services, EHS and Darcy Rathjen, the new JIAM facility manager.
6. **Lab Safety for Facilities Services Employees** – This subject was tabled until the next meeting.
7. **Eyewash Incident- Hesler Biology** – There were two incidents recently in Hesler Biology where an eyewash was used. In some cases in the building there are no provisions to manage the waste water from the eyewash.

Action Item:

- a. *Promote weekly testing and documentation of eyewashes on campus.*
- b. *Identify eyewashes that are difficult to test and make corrections where possible. EHS will undertake these actions.*

10. Hazardous Waste Report to the State – The annual report of hazardous waste activities were submitted to the TN Department of Environment and Conservation by EHS before the March 1 deadline.

11. Hazardous Waste Minimization Plan – Steve Crouch is updating the campus hazardous waste minimization plan.

12. Earth and Planetary Science (EPS) – EHS will be working with EPS and supporting their effort to improve safety culture. Mark Smith met with Bill Dunne and Chris Fedo last month to develop a plan.

13. TOSHA Inspection Tomorrow- A representative from the TN Occupational Safety and Health Administration (TOSHA) will be onsite tomorrow. This is not in response to a complaint; just a routine site visit.

14. Other Business:

- a. Including Darcy Rathjen on the Lab Safety Committee was discussed.
- b. *Mark will advertise the safety award to be presented on April 28*